SYALIMA KS

KUNNIL VEEDU

PERUNGUZHI PO

MOBILE NO:
7510564537

EMAIL:
syalimaks95@gmail.com

Marital status: Married

Language known:

English, Malayalam

LinkedIn:

https://www.linkedin.com/in/syalima-ks-a8590920b

Date of Birth : 02/04/1995

CAREER OBJECTIVE:

To associate with a vibrant organisation to fully utilize my knowledge, skill and contribute to overall growth of the organisation

EDUCATIONAL QUALIFICATIONS

- MSc Computer Science from Kerala University with 70% in the year 2018
- BSc Computer Science from Kerala University with 71% in the year 2016

WORK EXPERIENCE

Software admin

1. Worked as software admin at Blue Mount public school from 2022 November to 2023 May
Responsibilities were:
- Create and update data into the software.
- Monitor performance and maintain system according to requirements.
- Coordinating all administrative process.
- Reviewing candidate application and recruiting teachers.

JAVA trainer
2. Worked as JAVA Trainer in G tec computer education center from 2020 to 2022
Responsibilities were:
- Coordinate, develop and participate in ongoing training
- Create and update records ensuring accuracy and validity of information.
- Provide necessary training coaching and mentoring to employees.
- Perform receptionist duties when needed.
- Resolve office related malfunctions and responds to request or issues.

TECHNICAL SKILLS

Operating System: Windows 7, Windows XP.

Language Known: C, C++, java, Python, HTML, SQL.

Office Tools: MS Word, MS Excel, MS Power Point, (MS office).

STRENGTH

- Adaptable , work under pressure
- Excellent communication, interpersonal skill
- Leadership, multitasking
- Time management

ACHEVMENTS
- Won first prize in paper presentation on big data
- Paper presentation on android and applications