**BIBINKUMAR C**



**Contact No:**

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**Present Address:**

Pottayil Puthen Veedu, Kizhakke Pannimala, Koothali Post, Trivandrum- 695505

**Permanent Address:**

Pottayil Puthen Veedu, Kizhakke Pannimala, Koothali Post, Trivandrum- 695505

**PROFESSIONAL SUMMARY**

Finance Executive with 3+yers of experience in Accounts receivable, Accounts Payable, Handling petty cash, General Ledger accounting, Commercials and Taxation, Financial Accounting Service, Seeking a promising position that offers both a challenge and a good opportunity for growth and to upgrade skills to serve the company better.

**PROFESSIONAL EXPERIENCE**

## Audit and Finance Executive - Centre for Finance & Taxation Management, Trivandrum (CA Firm) (2020 – Present)

* Preparing financial Statements such as Profit & Loss A/C Trial Balance, Balance Sheet, Cash Flow and Funds statements, managing complete accounting cycle including opening posting entries and closing of accounts and preparation of various accounting reports.
* Assisted clients for the impending introduction of Goods & Services Tax (GST) Advising on various issues related Goods & Service Tax (GST), Handling GST assignment to help client in smooth transition from erstwhile tax regime.
* Accounting, Auditing, Taxation
* Internal Auditing
* Preparing Profit and Loss A/c BS.

**Statutory Calculations and Filings**

* Monthly GSTR Filing
* Monthly EPF AND ESI Filing
* Monthly TDS E-Payment and Quarterly Filing
* ITR Preparation and Filing

**Executive – Operations in Aegis Ltd, Techno park Campus, Trivandrum (1 year 7 months)**

**TECHNICAL SUMMARY**

* Tally.ERP 9, Tally Prime
* MS Office Suite
* Internet & E-mail applications

**ACADEMIC CREDENTIALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course  |  | University | Year of Passing | Percentage |
| MCOM(General) |  | Annamalai University | 2019 | 61.40 |
| BCOM (Co-operation) |  | University of Kerala | 2015 | 44.87 |
| PLUS TWO (Science) |  | Kerala Board of Higher Secondary Examination | 2011 | 57.33 |
| SSLC |  | Kerala Board of SSLC Examination | 2009 | 67.00 |

**Personal Information:**

**DOB :** 24/10/1993

**Gender :** Male

**Nationality :** Indian

**Marital Status:** Single

**Language Proficiency:**

English

Malayalam

**DECLARATION**

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

**BIBINKUMAR C**