**MARY CHITHRA H**

4/91, Arani villai,

G. H. Road,

Kulasekharam Post ,

Kanya kumari Dist.,

Pin : 629 161.

E-mail : amarychithra@gmail.com

Mobile : +91 9629390158

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| CAREER OBJECTIVE : |

 To work as a professional in a dynamic organization that encourages the growth and efficiency and would serve as a platform for extending out my hard work and complete contribution.

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|  ACADEMIC PROFILE: |

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| **Exam Passed** | **Board / University** | **Year of Passing** | **% of Marks** | **Class obtained** |
| **M. A (Sociology)** | Annamalai University, Chidambaram | May 2018 | 52% | Second |
| **MBA** (Human Resource Management) | TNOU, Chennai | Jan 2014 | 62% | First |
| **B. Com** (Co-operative management) | Annamalai University, Chidambaram | May 2005 | 54% | Second |
| **DPCS** (Computer ITI) | BITS ITI,Nagercoil | July 2000 | 82% | First |
| **HSC** | Arunachalam HSSThiruvattar | March 1999 | 64% | -- |
| **SSLC** | St Ursulas HS,Kulasekharam | April 1997 | 76% | -- |

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| WORK EXPERIENCE : |

**Organisation :** St. Ursulas’ Primary School, Kulasekharam.

**Position :** Computer Teacher

**Duration :** June 2001 – August 2007

**Roles & Resposibilities:**

* Teaching about Computer
* Teaching dance
* Office Work

**Company** : Muthoot Fincorp Ltd.

**Position :** Customer Service Executive & Joint Custodian

**Duration :** September 2007 to November 2010

**Company** : Sarala Finance

**Position :** Junior Executive

**Duration :** July 2015 onwards.

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| COMPUTER SKILLS : |

 Should have a good experience in Ms.Office, C++, java etc

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| PERSONAL SKILLS : |

* Team Player
* Hard Working

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| PERSONAL DETAILS : |

Father’s Name : Mr. C. Haridhas

 Date of Birth : 05-04-1982

 Age : 40

 Gender : Female

Nationality : Indian

Religion : Roman Catholic

Caste : BC – Nadar

Marital Status : Seperated

Languages Known : Tamil, English and Malayalam

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| Declaration : |

 I hereby declare that all the above mentioned details are true to the best of my knowledge.

Place : Kulasekharam

Date : 10/12/2022

( H. Mary Chithra)