



**Personal Details:**

**Name :Manjumol E.T**

Date of Birth: 26/05/1990

Gender: Female

Nationality: Indian

Maritial status : Divorced

**Permanent Address:**

Eruvanazhy

Vaisyambhagom PO

Champakulam

Alappuzha 688005

Kerala

**Email:**

**manjumolet90@gmail.com**

**Phone:**

**+91-8078497175**

**Languages Known:**

**English** 

**Malayalam** 

**Hindi** 

**Hobbies:**

Reading novels and gardening

**RESUME**

**Career objective**



To pursue excellence and growth in field in which I work, contribute to the best of my skills, to work hard for institution, and to keenly look forward to face challenges in a dynamic environment



**Educational qualification**

* SSLC
* Plus Two (Commerce)
* Degree (B.Com- Taxation)
* Advanced Computersised Financial Accounitng

**W****ork Experience**

(1) 2 Year Experience Penta Traders ( Accounts and Billing 2012 to 2014)

(2) 4.5 year experience Manappuram Finance Ltd ( 2014 January to 2018 Augest)

* Junior Assistant
* Cashier
* Assistant Branch Head
* Branch Head

(3) 4 Year Experience Kannattu Fingold Finance PVT Ltd ( 2018 September to Present working as Branch Manager



**Computer Skills**

* MS Office , MS Word, Internet
* Taly ERP 9

PROFESSIONAL QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COURSE | NAME OF INSTITUTION | NAME OF UNIVERSITY | YEAR OF PASSING | % OF MARKS |
| B.COM | ST ALOYSIOUS COLLEGE EDATHUA | MG UNIVERSITY | 2010 | 70% |



ACADEMIC QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COURSE | NAME OF INSTITUTION | BOARD | YEAR OF PASSING | % OF MARKS |
| SSLC | BBMHS VAISYAMBHAGOM | KERALA | 2005 | 63% |
| PLUS TWO | ST MARYS HSS CHAMPAKULAM | KERALA | 2007 | 75% |



**COMPUTER QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COURSE | SUBJECT | NAME OF INSTITUTION | YEAR OF PASSING | % OF MARKS |
| Advanced Computerised Financial Accounting | 1. MS Windows
2. MS Excel
3. Tally
4. Peachtree
5. Manual Accounting
6. Tax Laws
 | IGI Ambalapuzha, Alappuzha | June 2011 | 79% |

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**DECLARATION**

I hereby declare that the above mentioned informations are correct to the best of my knowledge and belief and I bear the responsibility for the correctness of the above mentioned particulars.

Place : Alappuzha

Date **Manjumol E.T**